

**LinCS 2 Durham
Collaborative Council Meeting**

January 31, 2011

CCAttendees: *Noah Powell, Anthony Coston, Kia Caldwell, Rhonda Royal Hatton, Wisdom Pharaoh, , Tonya Stancil, Kendra Batten ,Chris Reed, Caressa White*

LinCS 2 Durham Staff Attendees: *Kate MacQueen, Kia Caldwell, Natalie Eley, Malika Roman-Isler, Marcus Hawley, Eunice Odhiambo, David Jolly, Kimberly Gibson Hooks, Brett Chambers, Michelle Laws*

I. Intro to new staff

- a. Eunice Odhiambo
- b. Marcus Hawley

II. Follow up on Community Caucus Proposal (CCP)

- a. Ideas: Have a different setting that the target population can come together to talk about challenges in increasing awareness in HIV research.
 - i. How should this be done?
 - ii. What would it look like?
 - iii. Should it be a separate group or together with the CC?
- b. Allison Kalloo is no longer apart of the CC. Randy will contact A. Kalloo for permission to use the PowerPoint she created. It will then be emailed out and uploaded to the wiki. Thoughts on the CCP can be shared via email with Randy and the topic will be further discussed at the CC retreat.

III. Process Evaluation

- a. David Napp and CCWG are currently working on the evaluation.
 - i. Currently planning how the evaluation will be presented at the CC retreat.

IV. LinCS Revised Info Sheet

- a. Little feedback was received at the World AIDS Day 2010 event.
- b. Is now being used to give to survey pilot participants.
 - i. One of the pilot participants found the statistics on the info sheet shocking.
- c. The final info sheet will be presented at the CC retreat.

V. Orientation Packet

- a. Includes final recommendations that were made at the November meeting.
- b. Is still a working document, but is being used as a framework. (timeline will be updated accordingly)

- c. Discussion held about certain terminology used in orientation packet
 - i. Wisdom Pharaoh explained that the word “communities” can be mistaken for a particular community when used with statistics, which can cause a negative response.
 - ii. Members agreed that changes should be made to packet to include NC and Durham statistics for HIV/AIDS
 - iii. Suggestion made that the CC should have a discussion about how to inform community members on the statistics in NC and Durham without being offensive.
 - iv. Malika Roman Islter suggested that the group should move away from using language scientists use when referring to “doing things in the communities”, instead talk about working with the community.

VI. LinCS 2 Durham Working Groups

- a. CCWG (Collaborative Council)-Working with D. Napp on evaluation and planning for upcoming CC retreat
- b. RLWG (Research Literacy)-Focusing on Research Literacy
 - i. Each member reviewing at least 3 curricula
- c. CWG (Communications)-Looking for 2 new members to join to replace Allison and Josh Kalloo

VII. Pilot Survey Update

- a. Originally planned to end in January, but it was extended to get a few more people.
- b. Currently working on resolving all the issues with the ACASI (the computer program used to administer the survey).
- c. Goal is to enroll the 1st participants around the first of February, but may need a little more time.
- d. Working on the respondent driven part of the survey (recruitment method), child care and logistics (exactly where the survey locations should be in the community)
- e. Everyone that is a member of the CC is encouraged to take the pilot survey and provide feedback.
 - i. Feedback on ACASI program
 - ii. Feedback on interviewing skills

VIII. Other Info

- a. Question by Randy
 - i. What types of agenda items would members like to see for the CC retreat?
 1. Suggestion: Potential HIV/AIDS technologies that may be used in clinical trials in the future.
 2. Items to be added to Agenda
 - a. Presentation on process evaluation findings
 - b. Recommendations made by CC
 - c. Update on research literacy
 - d. Evaluation Tool (instrument already created and will be used for the 1st time at the CC retreat).

IX. Upcoming Events

Collaborative Council Retreat: (will serve as the CC Feb meeting) Feb 19, 2011 at 10:30am to 2pm Stanford Warren Library, Room 1

Collaborative Council Meeting: March 14, 2011 at 6-8pm-Downtown Library-Main Branch in Auditorium

Living Words Open Mic: February 10, 2011 at 7pm (occurs every 2nd Thursday) The Church of the Abiding Savior Lutheran

Vagina Monologues: February 25th & 26th North Carolina Central University

Women of Color Conference: HIV Forum: Friday, March 4th Chapel Hill 8:00am-8:30pm

Thousands at Jones St. (March for Social Justice): Feb. 12th at 9am- Starts at Shaw University & continues to Jones St

Pauli Murray Play -\$10

January 28 and 29, 2011 at the Hayti Heritage Center, Durham, 7:30pm

January 30, 2011 at the Hayti Heritage Center, Durham, 3:00pm

February 4 and 5, 2011 The Arts Center, Carrboro, 8:00pm

February 13, 2011 The Chapel of the Cross, Chapel Hill, 7:00pm

February 18, 2011 St. Matthew's Episcopal Church, Hillsborough, 7:30pm